

# Request for professional development



**PLEASE NOTE:** This form is an Expression of Interest only and is not a confirmed booking.

Thank you for your interest in having a speaker from Down Syndrome Victoria talk to your staff.

In order to best meet your needs, please complete the following details. The more information you can provide, the more it will help us in finding the right service for you.

Once we have received your request, we will be in contact and provide you with a quote.

Session length and topics can be tailored to suit your organisation's needs, please contact us with your specific requirements – [familysupport@dsav.asn.au](mailto:familysupport@dsav.asn.au) or phone: 1300 658 873 or fax: 9486 9601

## Organisation

## Department

## Contact name

## Contact Title

## Contact details

### Email

### Phone

## Address

## Expected audience

Please provide a brief outline of audience background/vocation of attendees (i.e child care workers, student doctors etc) along with an estimate of audience numbers.

## Proposed venue details

## Type of venue

## Equipment available

Data projector

Laptop

## Preferred date

## Preferred time and length

Will the session be part of a conference or training day?      Yes      No

Please provide any additional details, special requirements and the aim/objective of the proposed talk.